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8 March 1955

MEMORANDUM FOR: Chief, Operations School

SUBJECT: Weekly Activity Report No. 10 [redacted]
Period 1 through 7 March 1955

25X1

I. SIGNIFICANT ACTIVITIES:

a. On 3 March Mr. Matthew Baird, Director of Training, [redacted] 25X1
[redacted] He conferred with [redacted] concerning personnel 25X1
matters and the VIP tour of 17 March.

b. On 2 March [redacted] held a conference concerning the 25X1
development of an "Action Unit." The staffs of CFA, AOC, ROC, SOC, MOC,
and Communications were represented. The following officers were present:

[redacted] 25X1
[redacted] stated that he
hoped there would be permanent careers for Action-type officers in the
Agency, and that he hoped that it would be possible for "Action" instructors
to teach exclusively in that field, rather than across the board. The
staff then submitted its preliminary thoughts on an integrated Action course.

c. The AF/OS has held a series of conferences with [redacted] 25X1
[redacted] regarding integrated operations course planning. Messrs. 25X1
[redacted] on 8 March to confer with C/OS
and others regarding this proposed course.

d. [redacted] 25X1
[redacted] during the past week preparing for the 25X1
Audio Surveillance Course which received 12 students on Monday, 7 March
1955, for the first running of the course. We owe a great deal of thanks
to the [redacted] for their cooperation and efficient handling 25X1
of the requirements for the presentation of the [redacted] 25X1
We would in particular like to thank [redacted]
[redacted] for their contributions which aided materially in meeting
the scheduled presentation date.

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II. OTHER ACTIVITIES:

a. Concentrated work is underway on processing recommendations for promotion of several staff members who have entered the zone of consideration for promotion.

b. Preparations are underway to outline requirements of field training for the coming year. Budgetary requirements will be submitted as soon as completed.

c. A course for seminar leaders assigned to CMT #12 was held throughout the week. All the topics of seminar instruction were dry-run. The

[REDACTED]

25X1

d. A dry run of the lecture on Principles of Clandestine Communications was held for the benefit of the CMT staff.

e. After three conferences the Communications Committee, consisting of [REDACTED] has agreed on the scope, doctrine, terminology, assignment and grading of the [REDACTED] problem. Their findings were approved by the AF/OS.

25X1

25X1

[REDACTED]

h. The Committee on Cover has devised a new written problem and grading system to be used in connection with the [REDACTED]

25X1

i. Messrs. [REDACTED] conferred with Dr. [REDACTED] of A & E on aspects of grading, conduct of [REDACTED] and fellow student evaluations for CMT #12.

j. [REDACTED] and the secretarial staff were busily engaged throughout the week on administrative matters for CMT #12. With the able and most welcome assistance of [REDACTED] all preliminary arrangements for the course were accomplished.

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k. We are very sorry to learn that [redacted] Medical Officer, will be leaving us soon. He has been most cooperative and understanding. His assistance to Staff members has been greatly appreciated and we shall miss him as our Medical Officer and as a friend.

l. The preparation of student evaluations for COC #6 is well under way. Grades for major elements of the course and over-all ratings have been completed for the entire class. Approximately three-fifths of the instructors' comments on student performance have been completed.

m. [redacted] held a meeting on 7 March for the purpose of reviewing the presentation of Clandestine Operations Course No. 6 and working out a list of improvements for the next running. Several possibilities emerged and are being included in a staff study.

[redacted]

p. During the period 1-3 March Mr. [redacted] and conferred with TSS, Communications Division, and Logistics. Subject material covered was the coordination of essential material which is to be included in the proposed caching manual. [redacted] also conferred with [redacted] in regard to the Fingerprint Identification manual. [redacted] has been working closely with [redacted] and is prepared to handle [redacted]

q. During the period 1-3 March [redacted] and completed the guest lecturer arrangements for the next Stay-behind Course.

r. On 1 March [redacted] Tentative arrangements were made with [redacted] AC/OS, for the training of one man [redacted] in April.

s. Messrs. [redacted] and [redacted] prepared lectures to be presented to the War Plans Staff Course.

t. Mr. [redacted] presented the first of two weeks of tutorial training to [redacted] PP/PM Staff, [redacted]

u. [redacted] conferred with Mr. [redacted] TSS, Research and Testing, in regard to proposed TSS testing areas [redacted]

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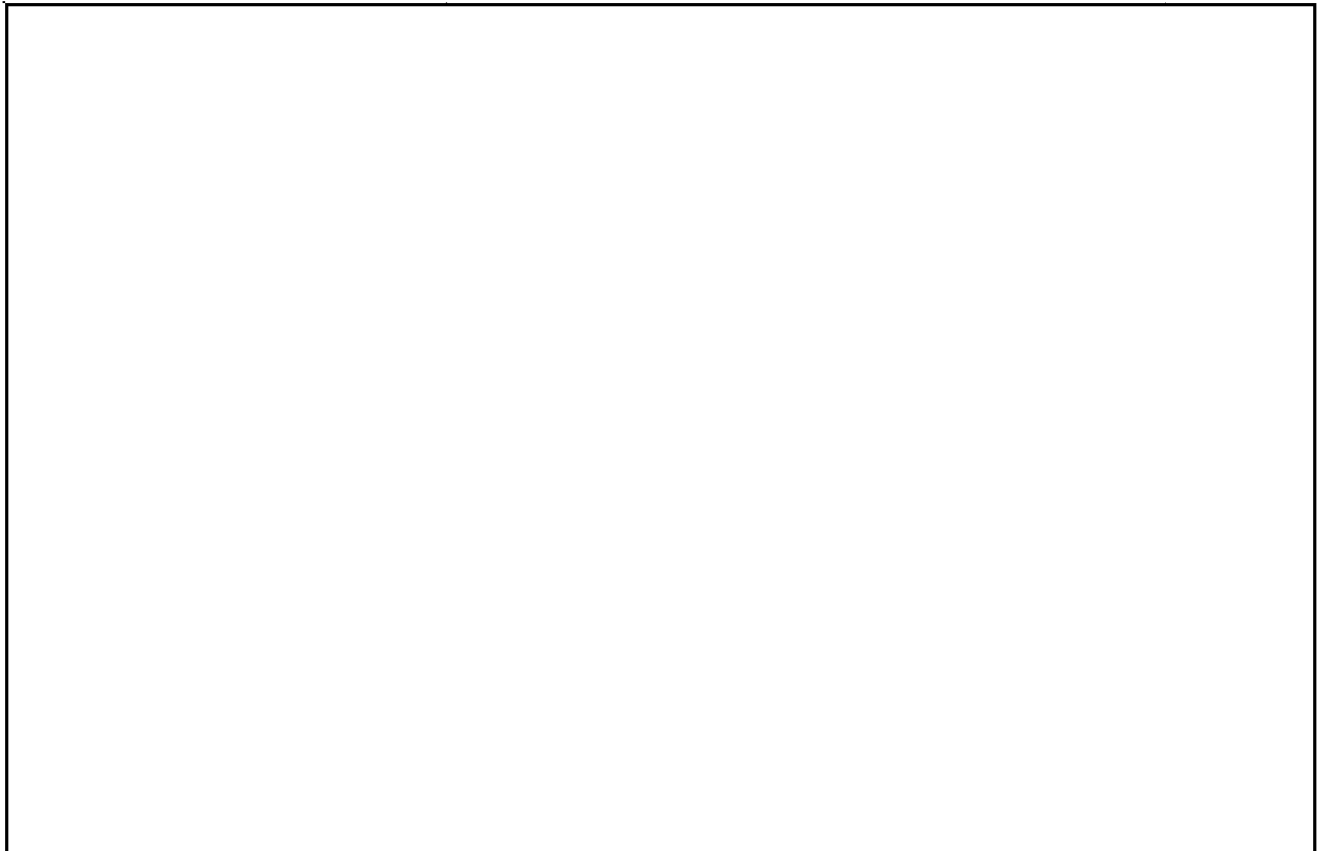
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25X1 v. Comments on [] reaction to [] have been
25X1 forwarded []

25X1 w. [] of the MOC/[] Staff was at [] 25X1
on 3 March for the purpose of coordinating MOC material.

25X1 x. Work continues on the planning phase of the TSS Testing range and
25X1 building. [] is preparing a staff study on the
subject for the AF/OS. 25X1



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